



providing crisis packs for those in need

PORCH BOXES

ANNUAL REPORT AND ACCOUNTS



2017

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Feedback from Agencies

Appendix 1 Separate document

Cover Photo

Reverse Advent Calendar Donations – thank you !

Welcome 2017

Welcome to our seventeenth Annual Report. It has been another incredibly busy year. I would like to thank the countless numbers of people who have contributed to the continued success of Porch Boxes in so many ways this year.

We have a regular committed team of volunteers who meet on Wednesday mornings at the warehouse and pack and deliver on average 80 bags/boxes per week. In addition to this a small team of other volunteers meet at our other base at Bridge Methodist Church and pack boxes there.

Harvest time and Christmas time once again brought in a large amount of donated goods. People continue to be incredibly generous. We are very grateful also to the growing number of individuals and groups who continue to support our work with donations throughout the year. As times are becoming harder financially these year-round donations help us to maintain our stock without the need to shop for every item each week.

We continue to be very grateful to have a working relationship with Bury Council who allow us the use of part of an industrial unit at Bradley Fold Trading Estate. This is our main distribution and work centre. We could not operate without this.

Many of the agencies we work with are reporting increased need for Boxes. Especially a noticeable increase in families facing 5 to 6 weeks with no income due to problems with the benefits system. We are regularly being approached for help by individuals and continue to signpost them to relevant agencies and groups offering access to hot meals or alternative food provision. If they have difficulty accessing further help we will meet their needs directly.

Sadly these are tough times and the need for help and support is increasing. Thankfully the generosity of the people of Bury has also been increasing and we have been overwhelmed by the kindness and generosity of so many individual people this year. It has been truly amazing; the majority are not named individually in the thank-you pages of this report. Indeed many do not wish to be acknowledged.

Volunteers also work on a daily basis distributing fresh food surplus from one local supermarket. Plus a growing partnership with the Fairshare-Foodcloud/Tesco. This reduces food wastage and allows families and individuals access to fresh food and some tasty treats also!

As always it remains a tremendous privilege to act as Chair to Porch Boxes and it is an honour to work with such a committed and dedicated group of volunteers to make a difference to the lives of so many people.



Julia Rowlands
Chair

Trustees' annual report for the period 1 January to 31 December 2017

Reference and administration details

Charity name: Porch Boxes

**Other names by which
Charity is known:** The Porch
Porch Project

Registered charity number: 1089998

Charity's principal address: 46 Starling Road, Radcliffe M26 4LN

**Names of the charity trustees
who manage the charity:** Julia Rowlands Chair
Michael Perrin Treasurer
Alan Wood Secretary
Iain Hodcroft
David Archer
Laurel Avery
Pat White
Sheila Walmsley
Eileen Smith

Website: www.porchboxes.org.uk

Bank: Santander UK plc, Bridle Road, Bootle L30 4GB

Staff: The charity has no paid staff.

Structure, governance and management

Description of the charity's trusts

Type of governing document:

Constitution amended and adopted 21 May 2002

How the charity is constituted:

Association consisting of

- individuals (over the age of 18 years) who are interested in furthering the work of the Charity and who have paid any annual subscription laid down from time to time by the Executive Committee [presently set at zero], and
- any body corporate or unincorporated association which is interested in furthering the Charity's work and has paid any annual subscription [presently set at zero] [any such body being called in this constitution a 'member organisation']

Individual members include those who by their presence at meetings or in other ways demonstrate their interest in furthering the work of the charity. Member organisations include:

Bury Christian Fellowship

Radcliffe United Reformed Church

St. Thomas and St. John's Church, Radcliffe

Tottington Methodist church

Trustee selection methods:

Trustees are elected or re-elected annually at the Annual General Meeting held in Spring each year

Additional governance issues:

- All Trustees give their time voluntarily and receive no remuneration or other benefits. Agreed expenses incurred are reimbursed.
- In accordance with its Constitution, Porch Boxes co-operates with other agencies locally where they are undertaking work similar to that of Porch Boxes.
- Porch Boxes representatives have attended and are willing to attend meetings and forums as required in order to share information relevant to our users and those with a shared interest in countering food poverty.
- The Trustees have identified major risks to the achievement of the charity's objectives and have put in place insurance, policies or practices to seek to avoid the objectives of the charity being frustrated. Policies include Diversity, Equal Opportunities, Health and Safety, Safeguarding, Confidentiality and Support, Supervision and Training of Volunteers.

Objectives and activities

Summary of the objects of Porch Boxes set out in the Constitution:

The Charity's objects are the relief of poverty and distress primarily amongst people living in the Bury and Rochdale Metropolitan Boroughs in particular but not exclusively by the provision of food, toiletries and other essential goods.

Summary of the main activities undertaken for the public benefit in relation to these objects:

In planning the activities for the year, the Trustees kept in mind the Charity Commission's guidance on public benefit at meetings of the Management Committee.

We continued to promote our service with agencies working with vulnerable people in the areas indicated by our Constitution. We do not turn down occasional requests for assistance from contacts within the Metropolitan Boroughs of Oldham, Bolton, Stockport, Blackburn with Darwen and Rossendale, and the Cities of Manchester and Salford. New agencies are provided with service on request. Our service is available to everyone who falls within our charitable objective, i.e. all vulnerable people in crisis need. Grant applications are made when appropriate.

Operations were massively supported by gifts in kind. The work of the charity is publicised amongst community groups such as Churches and schools whenever possible. Our website has proved to be an invaluable path for many agencies, community groups and others to learn of our work and offer support as financial donors, by offering gifts in-kind, and by volunteering. An on-line donation and gift-aiding capability is available.

A great contribution is made by volunteers who serve as Trustees, as packers, as deliverers of packs, as people who collect donations in kind, as publicists in various ways, as fundraisers and as administrators. We thank all these people, without whom there would be no "Porch Boxes".

We are increasingly being asked to support individuals in crisis need directly, we have experienced a growing number of telephone requests from such people. Where there is a need for a direct access response, we endeavor to signpost individuals to other appropriate agencies. However if this is not possible then Porch Boxes will meet that direct need for help.

Additional details of objectives and activities

Summary of the main achievements of the charity during the year:

The following section sets out the Trustees' assessment of the achievement of the charity this year, having regard to targets set.

Overall numerical targets were exceeded. The referral agencies through which we support vulnerable people in crisis need continue to report a very high degree of satisfaction with the service provided. In particular, they continue to report that Porch Boxes makes a huge difference in the lives of their clients.

Porch Boxes supports many agencies, and assists them in meeting their own objectives. Thus assisting them in encouraging healthy lifestyles, returning vulnerable people to sustainable lifestyles, preventing crime, reducing dependence on drugs and alcohol and avoiding destitution.

Porch Boxes provides an outlet for the spontaneous urge of many in the community to provide practical support to people in crisis.

Throughout the year, Porch Boxes has continued to work closely with other groups who are planning and working to support local vulnerable people in crisis need.

We have developed an advice sheet to direct enquirers to partner organisations who do hold Porch Boxes packs. Such partners include local churches, CAB, Radcliffe Library, Bury Council Community Support Fund and local foodbanks such as those supported by Caritas and Freedom Church. In addition there are a growing number of groups providing hot meals which can be accessed directly by individuals.

The website is proving valuable and the Trustees are grateful for the work that goes into maintaining this.

Financial review

Brief statement of the charity's policy on reserves:

Our reserve policy is simply to maintain sufficient cash flow for known commitments. Our current balance would enable the charity to pay the rent, purchase items for crisis packs and volunteer expenses for around two years. This is based on current spending

Details of any funds materially in deficit:

Not applicable

Further financial review details:

The Accounts for 2017 are included in this Report. They have been scrutinised by an Independent Examiner, whose signature is held on the original documents.

Further comments on the finances of the charity are included as notes to the Accounts, and a commentary in the Assessment of Achievement section of this Report. Those making financial gifts are listed in the Thanks section of this Report (although individual donors are not named there).

Assessment of achievement

The Trustees have established a number of measures to assess the success of Porch Boxes' service. Those measures and our assessment against them are set out briefly.

Measure 1: Satisfaction with service provided to be assured, as expressed by referral agencies

- Unsolicited testimony to the importance of the work of the charity continues to be received.
- Communications with us bear testimony to the responsive nature of the service in providing what customers say they want. They also show that agencies are convinced that the contribution made by Porch Boxes to their work makes a real difference in the lives of their vulnerable clients.

Measure 2: Service to be at the agreed quantitative level, as a minimum

- The numerical target has been agreed as 400 crisis pack equivalents per month. In practice the target is always to meet the monthly demand for packs.
- For the year under review, the nominal target of 400 was met in 10 out of 12 months.
- the monthly average for 2017 was **515**, the highest in our history.
- Monthly deliveries/collections are shown in the chart.

All units are crisis-pack-equivalents							
Month	2011	2012	2013	2014	2015	2016	2017
Jan	110	145	204	359	410	420	486
Feb	134	88	210	238	369	331	414
Mar	217	302	296	517	364	478	659
Apr	123	269	319	316	397	333	570
May	123	155	224	447	392	389	553
Jun	138	169	373	282	324	305	461
Jul	172	194	359	388	446	353	368
Aug	113	114	253	224	304	391	474
Sep	143	81	332	305	386	399	410
Oct	207	312	543	415	323	477	466
Nov	182	275	553	318	319	534	364
Dec	344	606	1060	924	1076	985	954
Annual Total	2006	2710	4726	4733	5110	5395	6179
Monthly average	167	226	394	394	426	450	515

As well as the bare statistics given in the table above, these additional figures add a little colour:

- At Christmas 2017, toys were given to over **231** children.
- At Christmas 2017, too, a further **256** families received Christmas food hampers.
- **315** individuals received Christmas food bags.
- In December we received numerous Christmas food donations which ensured our Christmas hampers were once again exceptional. Including some very thoughtful reverse advent calendars from local families and businesses.
- At Easter 2017, donations of Easter eggs were given to local families.

Measure 3: Budget to be established and met

- A budget has been established for 2018 as shown in the Accounts section. Expenditure will be undertaken against that budget.
- We are very grateful again this year for the very generous level of financial support we have received by way of donations from both individuals and corporate bodies.

Information from agencies:

We always ask our agency users for the reasons why their client needs a box from us. This allows us to try and understand the reasons and trends behind the food poverty issue in our locality. Here are the main reasons:

- ‘sofa surfing’ and ‘rough sleeping’
- moving to managed accommodation causing delays in establishing benefits
- moving to independent living with delays in establishing benefits
- destitute asylum seekers with no recourse to public funds
- Benefit delays following change of circumstance appeals
- Running out of money/ inability to budget and manage income and insufficient income to make ends meet.
- Illness and bereavements
- Addiction issues
- fleeing difficult home circumstances
- Benefits sanctions/suspension or disallowance

Comments from agencies

This year we have had so many responses from our user agencies and individuals that we have prepared a separate document for this. **[Appendix 1]**

Thoughts from our volunteers

Working at Porch Boxes is very satisfying work, with a mixture of different jobs to be done, from checking the date of the donated items, shopping for the extra items needed, storing and packing them in to the various bags and boxes for the people that need them - then delivering them to the various agencies that need to distribute them. There is good fun and banter with a mix of people - with time then spent together over a cup of tea and a bacon roll at the end.

Don

Travelling into Manchester on the tram one gloomy morning on my way to work, thoughts turned to my impending retirement. Would retirement suit me as I had been active throughout my life and how would I cope with all the additional time on my hands. Volunteering came to mind and because I had always had an empathy with the homeless and less privileged members of society I decided there and then that is what I would like to do. That evening, I was telling my sister of my plans, but was not aware of any local charities involving the homeless. Within minutes, she telephoned me back having done some research and passed on details of the Porch Boxes website.

That was well over 4 years ago and I have been volunteering ever since. When I started, there were only 3 regular Wednesday volunteers and we packed/delivered around 40 emergency food parcels to various locations around the Bury area. Nowadays, we have a weekly team of around 12 volunteers and pack/deliver an average of 125 emergency food parcels per week, so clearly, the social demand continues to grow both locally and nationally. I would recommend anyone who has a little spare time to get involved in some form of volunteering. Personally, it helps to keep me active, physically and mentally with the satisfaction that a small amount of my time is helping less privileged and vulnerable members of our society.

Martin

I've been a volunteer at Porch boxes for over 15 months now and still enjoy my time there. The regular team work well together whether we're checking dates, filling shelves, making up orders or delivering. Some times are busier than others – Harvest to Christmas were particularly busy this year but the extra energy we used helped to fend off the cold of the warehouse!

I am proud to be associated with such a worthy charity, especially at the moment when so many people are struggling financially and there is so much need. Because we work through referring agencies we are able to focus on the supply of goods and leave the vetting to professionals. We try to maintain our service by canvassing for more donations throughout the year and we hope that these will increase in the future in order to keep pace with referrals.

Diane

I have been a volunteer at Porch Boxes for 18 months. Why do I keep going back week after week! First and foremost it is a dedicated team of people who are easy to get along with. I also feel Porch Boxes allows me to do my bit for the community popping in every Wednesday morning for a couple of hours work followed by a cuppa in the cafe with the team. My idea of a good way to spend Wednesday mornings.

Carol

I am a volunteer with the Porch Boxes team and enjoy dating and shelving the donations from individuals and organisations. These help to sustain individual and family needs when people fall on hard times. The food parcels we pack and deliver every week help to bridge the gaps. We are a friendly bunch and I see it as a job of work for which I am motivated and it gives me job satisfaction. I help publicise Porch Boxes to friends locally and other community organisations in which I am deeply involved including working closely with local councillors whose support is invaluable.

Tony

As a former sceptic of food banks feeling that it's just lazy folks on the scrounge, I had a change of heart when I started to get involved in it at church. The more I saw the more I realised the great need for such organisations.

I work with what is best described as an eclectic and diverse bunch, who work together really well and we have a right laugh. I'm sort of retired and I just love helping in this way. We have so much, it is nice to help those on the fringes and having a tough time.

Steve

I have been volunteering with Porch Boxes for more than four years and it continues to be a great experience. There is a terrific bunch of people who work with efficiency and good humour in a freezing, damp warehouse on Wednesday mornings. I also enjoy delivering the food packs and doing regular supermarket shops. I'm lucky to be in a position to give some time to help those who are in need.

David

I've been volunteering at Porch for a couple of years now. It's definitely got busier over that time - we're packing more bags, making more deliveries, and seeing more people coming to pick up collections. It's a good team to work in - everyone pulls together to get the necessary work done. It says a lot about our society that it needs organisations like Porch Boxes to exist when you would hope they shouldn't have to but that's a different matter. It's good to feel I'm making a difference however small that might be.

Andy

Thanks 2017

Our thanks go to all those many people and organisations who have given gifts of help, food, goods or money. These include;

All Saints Church, Elton
All Saints Church, Stand
All Saints C.E. Primary School Whitefield
Asda Bury Markerside
Asda Radcliffe
Asda Pilsworth
Asda Foundation

Besses URC
Bolton Foundation Trust [Hospital]
Bolton Road Methodist Church, Bury
Brandlesholme Methodist Church
Bridge Methodist Church, Radcliffe
Bury Christian Fellowship
Bury Library Service [donation drop offs]
Bury Parish Church
Bury Unitarian Church
Butterstile Community Primary School

Cams Lane Community Primary School, Radcliffe
Chantlers Community Primary School & Pre-School
Chesham Community Primary School, Bury
Christ Church, Ainsworth
Christ Church Baptist/Methodist
Christ Church Church of England Primary School, Ainsworth
Christ Church Church of England Primary School, Walshaw
Christ Church, Ramsbottom
Christ Church, Walmersley
Christ Church, Walshaw
Co-operative Store – Mile Lane

Dundee United Reformed Church

Educare for Early Years Walshaw Road Bury
Elton Community Primary School, Bury
Elms Bank High School
Emmanuel Church, Holcombe
Emmanuel Church Centre – Canon Lewis Hall

Fairfield Community Primary School
Footsteps Playgroup [based at St. Andrews CE School Radcliffe]

**Getaway Club Christchurch
Greenhill Community Primary School
Greenmount URC
Greenmount Old School Users**

**Hazelhurst Community Primary School
Heaton Park Methodist church
Heaton Park Community Primary School
Holcombe Brook Methodist Church
Holcombe Brook & Summerseat W.I.
Holcombe and Hawkshaw Parish
Holy Cross College Bury**

**Jericho Methodist Church
Labour Group of Bury MBC
Longden Cook Bury
Lowercroft Community Primary School**

**Mersey Drive Community Primary School
Millwood Primary Special School, Radcliffe
Millenium Care Homes Group
Morrisons Whitefield [Collection point all year round]
Morrisons Ramsbottom**

**New Jerusalem Church Radcliffe
Old Hall Community Primary School**

**Parish of Kirklees Valley
PC Edutech Ltd
Pennine Care Teams NHS Various
Prestwich Medical Centre
Prestwich Methodist Church
Prestwich & Whitefield WI**

**Radcliffe Leisure Centre - staff
RNA Sarin
Roch Valley PCC
Roger and Glennys Nicholls Pre Christmas Lunch
Rowlands Methodist Church
Rose Court Care Home Radcliffe**

**Sage Group PLC
Seedfield Methodist Church
Sean O'Henley
Sri Sathyasai Charitable Organisation
St Andrew's Church of England Primary School, Radcliffe
St. Andrew's Church, Radcliffe
St Andrew's Church of England Primary School, Ramsbottom
St Andrew's Church, Ramsbottom**

St Andrew's Church, Hillock, Whitefield
St George's Church, Unsworth
St Hilda's Church Prestwich
St Hilda's Church Of England School Prestwich
St. Hilda's Church Tottington
St. John's Church Seedfield
St John the Baptist Church Bircle
St Margaret's Church, Prestwich
St Marie's Roman Catholic Primary School, Bury
St Mary's Church, Hawkshaw
St Mary's Church of England Primary School, Hawkshaw
St Mary's Church of England Primary School, Prestwich
St Mary's Church, Prestwich
St Peter's Church, Bury
St Stephen's Church, Elton, Bury
St Stephen's Church, Elton, Bury PCC
St Stephen's Church, Elton, Bury Mothers' Union
St Stephen's Church of England Primary School, Bury
St Thomas and St John's Church, Radcliffe
St Thomas's Church, Bury
St Thomas's Church of England Primary School, Bury
Summerseat Methodist Church

Tesco Bury
Tesco Ramsbottom
Tesco stores via Fairshare - Tottington Road , Bolton Road, Radcliffe Water Street and Little Lever
Tottington Methodist Church
Tottington Primary School
Towerview Nursery
Trinity Baptist Church
TSB Radcliffe

United Reformed Church, Radcliffe
United Reformed Church, Bury
United Reformed Church, Stand

Wesley Methodist Primary School & Church, Radcliffe
Whitefield Methodist Church
Wildes Accountants Radcliffe
Woodbank Community Primary School

Additional Donors Christmas 2017

1st Bury Brownies
Boots The Chemist Rochdale
Bury College
Bury Grammar School for Girls [All sites]
Bury Grammar School for Boys [All sites]
Hollins Grundy Community Primary School

**NHS Bury CCG Bury
Pilkington Park Ward – Residents and Councillors
Radcliffe Athletic Club
Radcliffe Children Centres’ Staff
Smiths Of Bury
St. Hilda’s CE Primary School Year 5
Tesco, Bury
The Hare and Hounds Pub Radcliffe
The Monday Singers [based at Besses URC]
Whittaker Lane Medical Centre
Woodbank with Elton CC Staff
Woodcock Haworth & Nuttall Solicitors Bury**

Individual Christmas Donations 2017

**Adam Rhoden
Ann in Prestwich [donated Turkey]
Karen Semple
Katie Tattersall & Family
Kim Burns & son
Clair Monks and staff team**

The Following Junior Football Teams via Christmas football tournament organised by Uyi Uhanmwagho

- **Cheetham Hill Yellows**
- **Elton & Walshaw Coolcats**
- **Radcliffe Borough Lions**
- **Walshaw Sports Allstars**
- **Bury Amateurs**
- **Radcliffe Junior Mavericks**
- **Pennine Junior Blacks**
- **Westbury Raiders**
- **Walshaw Sports Warriors**
- **Radcliffe Junior Warriors**

Note

This year in particular a number of monetary donations were received over the Christmas/New Year period. If these donations do not appear in the accounts for 2017. They will appear in the 2018 accounts.

In addition there are many individuals who just leave donations with us and no names.

Also some donations are collected from other drop off points various places in the Borough and we do not always have records of who these donors are

Referral agencies

We have provided packs to the following agencies during 2017.

Bury Metropolitan Borough

Access and Crisis Team (Mental Health), Fairfield Hospital
Adullam Floating Support, Bury
Bail Support - Bass Stonham
Bethany Project (Adullam Homes)
Bolton Road Methodist Church
Bury Baptist Church
Bury Out of hours Emergency Social Care Team Bradley Fold
Bury Drug and Alcohol Team One Recovery
Bury MBC, housing Resettlement Team, Town Hall
Bury MBC, Adult Services (Social Care)
Bury MBC, Bury Community Support Fund
Bury MBC, Children's Disability Team
Bury MBC, Children's Services Advice and Assessment
Bury MBC, Children's Services Safeguarding Team
Bury MBC, Community Mental Health Team Humphrey House
Bury MBC, Education Department, Parent Support Advisers
Bury MBC, Library Service [various]
Bury MBC, School Attendance Team
Bury MBC, Social Services Textile Hall
Bury MBC, CLAS
Bury Rough Sleepers Project, Calico Enterprise Ltd
Butterstile Children's Centre, Prestwich
Bury Care Leavers [The Through Care Team]
Calico Floating Support Housing
Caritas Centre, Bury (with The Red Door)
Catlecroft House [Bury young People]
Chesham Children's Centre - Bury East
Christians Against Poverty (CAP) Radcliffe
Communic8te Bury
Contour Housing, Whitefield & Bolton
Creative Support Limited, Ormrod Court
Creative Support , Market Street Bury
Creative Living Centre
Eagles Wing Refugee and Asylum Support @ Freedom Church
Early Break, Radcliffe
Early Break [Holding Families]
Ellen Court, Radcliffe, Great Places Housing Group
Fairfield Community Primary School
Freedom Church

Greater Manchester Probation Service, Bury
Health Visitor Teams, Community Nursery Nurses throughout the Borough
Healthy Minds, Bury
Homestart
Home Treatment Team, Irwell Unit, Fairfield Hospital
Housing Link, The - Bury
Housing Link, The – Radcliffe
Igneus Kay St. Bury
Little Oaks Children’s Centre - Bury East
Military Vets, IAPT NHS Pennine Care
Milltown House
Motiv8te
NHS Pennine Trust, Moorgate Diabetic Nurses
PCSO’s Bury
Pennine care - Nursing Teams, Family Practitioners and Health Visitors Various
Praxis Care, Bury
Prestwich Jobcentre
Prestwich Children’s Centre
Princes Trust Bury
Project Nova [Military veterans]
Rachel House (Barnardos)
Radcliffe Children’s Centres
Radcliffe Primary Care Centre Health visitors
Ramsbottom GP’s
Redvales Children’s Centre [Bury East]
Remploy
Richmond Fellowship Radcliffe
SCIL Team, Troubled Families Project
Six Town Housing, Tenancy Sustainment
St. Hilda’s CE Primary School
St. Margaret’s Church Prestwich
St Mary’s Church, Radcliffe
St Thomas and St John’s Church, Radcliffe
Standguide, Bury
Stepping Stones Children’s Centre
Team Oasis
The Work Company, Bury
Tottington Methodist Church
Women’s Housing Action Group, Bury
Whitefield Children’s Centre
Women Of Worth
Woodbank with Elton Children’s Centre
Working Well Kay St.

Rochdale Metropolitan Borough

Gabriel Court Rochdale (Barnardos)
Greater Manchester Probation Service, Rochdale
Leopold Court
Rochdale MBC, Children in Care Team
Rochdale MBC, Social Services, Young People's Support Team
Rochdale and Oldham Probation Service
Stepping Stones – Floating Support Service- St. Chad's Rochdale
Stepping Stones, Ashburn House - Heywood
Stepping Stones, Redfern House Rochdale
Stepping Stones, Parkside – Middleton
Turning Point – Westcliffe House
Women's Housing Action Group, Rochdale (Refuge, Rose Court and Tenancy Support)

Elsewhere

African and Caribbean Mental Health Services Manchester Team
Blackburn & Darwen District Without Abuse [BDDWA]
Bolton Guild of Help
Bolton Homeless Welfare Bolton Town Hall
Bolton Hub
Bolton Night Stay (Bolton Young People's Housing)
Bolton money Skills
Bolton Social Services, Homelessness Unit, Benjamin Court
Brothers of Charity
City Heart
Fortalice – Lewis House Bolton
Greater Manchester Immigration Aid Unit
Lucas Project, Bolton (Bolton Young People's Housing)
Muamba House, Bolton
Out There (supporting families of prisoners), Hulme
PFD Project Front Door Bolton (Bolton Young People's Housing)
Refugee Action
Rochdale Road, Bolton Caritas
Rossendale Borough Housing
Royal Bolton Hospital Chaplaincy
Sarah Lodge Bolton

PORCH BOXES
INCOME AND EXPENDITURE ACCOUNTS
FOR THE YEAR 1st JANUARY 2017 TO 31st DECEMBER 2017

[All funds are restricted]

Item	2017	2016 (for comparison)	2018 Budget
		INCOME	
Grants			10000.00
Bury Council	0.00	0.00	
Donations			6000.00
Individual Donations	1916.32	1121.75	
Radcliffe United Reformed Church	0.00	56.17	
Kirklees Valley	120.00	120.00	
Bury Christian Fellowship	500.04	500.04	
Bolton Road Methodist Church	429.57	0.00	
Christ Church Baptist/Methodist	0.00	167.42	
Roger & Glennys Nicholls			
- Necklace Sale	0.00	25.00	
- Pre Christmas Lunch	30.00	25.00	
Gift Aid Tax Reclaim	252.51	45.00	
All Saints Stand	0.00	450.00	
Chantlers Primary School	84.20	0.00	
TSB Radcliffe	100.00	0.00	
ASDA Foundation	200.00	50.00	
Holy Cross College	0.00	284.20	
Parish of Holcombe & Hawkshaw	127.00	141.00	
St George's Church Unsworth	0.00	300.00	
Holcombe Brook Methodist	0.00	300.00	
Fletcher (Socks)	0.00	400.00	
Whitefield Methodist	50.00	50.00	
CAP Radcliffe	0.00	150.00	
Roch Valley PCC	63.45	0.00	
P C Edutech Ltd	300.00	0.00	
St Stephen's MU	10.00	0.00	
R & A Sarin	601.00	0.00	
Getaway Club Christchurch	100.00	0.00	
Tottington Methodist Film Night	210.00	0.00	
Greenmount URC	367.00	0.00	
Smiths of Bury	500.00	0.00	
St Stephen's PCC	200.00	0.00	
The Monday Singers	682.00	0.00	
TOTAL	6843.09	4185.58	16000.00
		EXPENDITURE	
Purchase of Items for Packs	13811.84	15102.47	12885.00
Insurance	596.27	555.35	600.00
Postage/Stationery etc	140.48	16.80	150.00
Mileage & Travel Costs	4.50	42.18	50.00
Charity Checkout Subscription	115.20	115.20	115.00
Rent	2100.00	2100.00	2100.00
Contingency/Sundries	77.95	265.72	100.00
TOTAL	16846.24	18197.72	16000.00

NET DEFICIT [10003.15] [14012.14]

**PORCH BOXES
INCOME AND EXPENDITURE ACCOUNTS
FOR THE YEAR 1st JANUARY 2017 TO 31st DECEMBER 2017**

RECONCILIATION OF FUNDS

	2017	2016 [for comparison]
	£	£
Brought Forward	30756.32	44768.46
Net Surplus [Deficit]	[10003.15]	[14012.14]
Carried Forward	20753.17	30756.32

NOTES TO ACCOUNTS

1. Routine provision of crisis pack contents and the provision of volunteer effort are of a non-monetary value and do not therefore show in the accounts either as income or expenditure.

Original Signed by Michael Perrin

Date 1st February 2018

Independent Examiner's Report to the Trustees of Porch Boxes

I report on the accounts of the Trust for the year ended 31st December 2017.

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- * to state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 130 of the 2011 Act
- * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Original Signed by Harold Baxter

Relevant professional qualification or body: None

Date 22nd February 2018

STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES

Charity Law requires the trustees of the Management Committee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs for that Charity, and of the results of the Charity for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonably prudent
- Prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume this charity will continue in business

The Trustees are responsible for:

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993.
- The safeguarding of the assets of the charity and hence for taking reasonable steps for the prevention of fraud and detection of other irregularities.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Michael Perrin
Treasurer



Julia Rowlands
Chair

February 2018